

NASA Archives Program Francis Hoban Subject Files Collection

Series Title: Francis Hoban Subject Files

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Series Description

This series consists of files of the National Aeronautics and Space Administration (NASA) Assistant Executive Secretary (1970-1973), Director of Business Practices for Low Cost Systems Office (1973-1976), Civil Service Reform Act Implementation Task Force (1977-1979), Space Station Task Force (1982-1986), and head of Program and Project Management Training and Development Initiatives (1986-1994) Francis T. Hoban. Records contain materials collected by Hoban throughout his NASA career reflecting and supporting policy studies and analysis; files on program development; correspondence, and memoranda between NASA officials, private sources, and other U.S. Government agencies; records of official meetings; and speeches given before various organizations. Specifically, this series

contains correspondence files; reports; meeting files; speeches; Space Station Freedom (SSF); 1988 Phillips Report: "The Effectiveness of NASA Headquarters"; Delta launch vehicles; program management; and Apollo program.

General Notes

None.

Keywords: program management; Space Station Freedom (SSF); NASA organization; Apollo program; Delta launch vehicles; solar power satellites (SPS); space commercialization; post-Apollo planning; space station costs; space station design; Space Station Task Force (SSTF); aircraft noise; Challenger (STS-51L) accident; Office of General Counsel; Magellan probe; NASA long range planning; Seasat Investigation Board; Skylab space station; Samuel C. Phillips; Kenneth J. Cox; Robert F. Freitag; George M. Low; James E. Webb; Philip E. Culbertson; Paul G. Dembling; Gerald D. Griffin; John D. Hodge; Robert C. Seamans, Jr.; and Wernher von Braun.

Box and folder list

Box 1

Aircraft Noise Abatement
The Apollo Tradition: Mgmt Large-Scale Endeavors
"B Plan" and Task Matrices, 1985
"B Planning" Meeting, Feb. 27-28, 1985
The "B Planning" Process
Briefing for Administrator: Program and Project Initiative
Characteristics of Successful Project Management
Commercial Use of Space
Control of Large R+D Programs, 1987
Delta 100 Failure Review
Delta Expendable Launch Vehicle and NASA Commercialization

Box 2

Delta Program and Upgrading Reviews
Delta Launch Vehicle History and Performance Data
Delta Review Board Reports
Paul Dembling and Eileen Galloway Oral Histories
Peter Eaton and Robert Goss Oral History Interviews and Background Material
The Effectiveness of NASA Headquarters (Phillips Report)
The Evolution of the NASA Organization, 1983
An Executive Summary of Recent Space Solar Power Studies and Findings
Future Program/Project Management
Guidelines for the New-Start Process June 1984
Historical Organizational and Management Background

Box 3

Hoban Reference Material for Project Management Book
Integrated Space Program Briefing, 1969

Issues in NASA Program and Project Management

Keeping the Dream Alive: Managing the Space Station Program 1982-1986 (1990)

Lessons Learned Draft and Project Management Reference Material

Lessons Learned II: Apollo, Air Force, General Motors

Box 4

Lessons Learned and Their Application to Program Development and Cultural Issues

Letter from Richard Griffin to John W. Young re: Challenger Accident

George Low Budget Presentations

George Low Project Management Speeches, 1971-1975

George Low Speech: Status of the Space Program and Its Goals, National and International, 1972

Management Directives Relevant to Typical Phase A, B, and C/D Request for Proposals

Management of Major NASA Programs Manned Spaceflight Volume I: Apollo

Matrix Management at LaRC, LeRC, KSC, GSFC, JPL

NASA Cost Growth Experience Role of Cost Estimating 12-3-92

NASA Humor: NASA Management and the Space Station Program

NASA Management Instructions (NMIs) on Program/Project Management

NASA Management Instruction (NMI) 8070.4 Risk Management Policy for Manned Space Flight Programs

NMI 8621.1A Investigation of Accidents and Mission Failures

NMIs re: The NASA Organization, November 1984

NASA Management Study Group Report (Phillips Report), 1987

Box 5

NASA Organization and Project Management in the Apollo Era, 1970-1972

NASA Program – Forecast for the Future – 4/72

NASA Program Project Management Initiative PPMI

NASA Project Management Steering Committee

NASA Project Management Steering Committee and Study Group

NASA Project Management Study Group by Dr. Donald Hearth

NASA Roles and Responsibilities Internal Study

NEAP Aestroid Rendvous Mission Benson Mission

NASA Technical Memorandum 84850 The Planning and Control of NASA Programs and Resources

National Academy of Public Administration Report: Program Control in NASA

Phillips NASA Space Station Review Headquarters Briefings

Box 6

Phillips NASA Space Station Review JSC Briefings

Pioneer Jupiter-Saturn: Faster, Better, Cheaper in 1970

Post-Apollo Transition Briefings and Report, 1971-1973

Presentation to the Deputy Administrator: Program/Project Management Development

Proceedings of NASA Colloquia on Project Management, 1980-1982

Program Approval Document System and NMI 7120.3 Revision

Program Initiation Agreement for Space Station Freedom, 1984

Program Management Training

Program/Project Management Development and Training Initiative: Report to the Administrator

Box 7

Project Management, 1982-1987
Project Management Training
Project Manager Training
Project Managers' Meeting, July 26, 1991
Project Planning Directives
Billie Reed Oral History Interview
Report of Delta 100 Failure Review Committee
Report of the Seasat Failure Review Board 12-21-78
Results from Space Station Management Colloquium, 1983
Review of Apollo Lunar Pgm and Its Lessons for Future Space Missions 9/90
Skylab I Investigation Board Report
Spaceport Scenario Planning
Space Station Management
Space Station Management Backup Information

Box 8

Space Station Management Colloquium, Aug. 29 – Sept. 1, 1983
Space Station Management Colloquium, Sept. 1983
Space Station Management Council Meeting, Oct. 30, 1984
Space Station Management Council Meetings on Design, Cost, and Contracting of Space Station Freedom, 1984

Box 9

Space Station Program Description Document, Volumes 1-4, 6-7
Space Station Program Management Annapolis Retreat Backup Books, June 4-5, 1987
Space Station Program Management – Program Plan – Organization & Program Management – S.S.
Program Management Presentation to the National Research Council COSS

Box 10

Space Station Senior Management Meeting, Sept. 3-5, 1985
Space Station Task Force Program Implementation Plan Guidelines
The Space Station Task Force: A Study of a Management Style Draft, 1988
The Space Station Task Force: Study of a Management Style Reference Material
Study of the Space Station Task Force
Guy Thibodaux Oral History
Utopia II: A Plan for the Development of the NASA Project Management Workforce
von Braun Project Planning Correspondence

Audiocassettes

Cato Space: The Free Market (3 tapes)
Joe Yienger 8/23/00 (2 tapes)
Launch Vehicle Interview